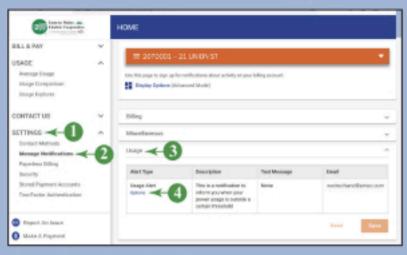# Setting Up Your Usage Alerts

Usage alerts require enrollment in SmartHub, which allows you access to your usage and payment data through the account portal online. Enrollment is easy at emec.smarthub.coop. Once you have logged in, follow the instructions given in "Setting Up Your Usage alerts."

NOTE: SmartHub enrollment does not automatically switch your account to online billing. You will continue to receive paper bills unless you select otherwise.

After you have logged into the SmartHub portal

1. Go to the "Settings" submenu on the upper left side of the screen (see screenshot above)

2. Select "Manage Notifications"

3. Select "Usage"

4. Under "Alert Type" click on the word "Options" under the Usage Alert. A dialog box will pop up, labeled "Power Usage Alert"

5. Click on 'select account' to choose an account, even if you only have one active electric account.

6. Click in the check-box to select the account on which you want to get notifications, and click "OK." (Most members have only one account, but you still have to put a check in the check box.)

7. You you can then select a variety of alerts, based on your concerns:

   - high daily or hourly usage thresholds, if you're concerned about high bills;

   - low daily or hourly usage if the

building is a camp that should not be using much energy while you're away.

   - Or both.

8. You must choose whether you want notifications emailed to you, texted to you, or both.